

A meeting of the State Lands Commission was held in the office of the Department of Finance, State Building, Los Angeles, at 10 o'clock a.m., June 17, 1938.

Present were:

A. E. Stockburger, Chairman
George J. Hatfield, Member
Harry B. Riley, Member

The Executive Officer read the minutes of the first meeting of the Commission held June 13, 1938, in the office of the Department of Finance, State Building, Los Angeles, California.

On motion of Mr. Hatfield, seconded by Mr. Riley and unanimously carried, the minutes of said first meeting were approved as read, and the actions taken at such meeting were ratified and confirmed.

The Executive Officer was directed to furnish each member of the Commission with copies of the minutes of each meeting enclosed in a minute book and to deliver to the Members of the Commission prior to each succeeding meeting an outline of the business to come before the Commission.

At the direction of the Chairman, the Executive Officer read proposed resolution with reference to allocation of work of the Division as follows:

*That the Division of State Lands shall be conducted under the authority of an Administrator to be known as the Executive Officer of the State Lands Commission, which office is hereby created, with headquarters at Los Angeles, California. The Executive Officer, a confidential appointee of the State Lands Commission, and exempt from the provisions of Section 4(a) of Article 24 of the Constitution, shall hold office at the pleasure of the State Lands Commission and shall receive no salary but shall be allowed necessary traveling expenses in accordance with law. The civil service status of an officer or employee of the Division of State Lands appointed to the position of Executive Officer shall not thereby be affected, but any such officer or employee so appointed shall perform the duties and exercise the powers of Executive Officer in addition to those of civil service classification of such officer or employee.

"The Executive Officer shall, subject in each instance to specific ratification by the State Lands Commission, perform all duties, exercise all powers and jurisdiction, assume and discharge all responsibilities and carry out and effect all purposes now or hereafter vested by law in the State Lands Commission, including supervision of personnel, but whenever by the provisions of the State Lands Act of 1938, a power is reserved or a duty imposed upon the State Lands Commission, then the Executive Officer shall be authorized to act only pursuant to and by virtue of a resolution of the State Lands Commission.

"The work of the Division of State Lands shall and is hereby arranged and classified as follows:

'The direct supervision of the sale and leasing of school lands, lieu lands and swamp and overflowed lands, shall be under the Chief of the Division of State Lands, who shall have headquarters at Sacramento, California, but all acts of the Chief of the Division of State Lands shall receive the approval of the State Lands Commission by and through the Executive Officer before becoming effective.

'All other work of the Division of State Lands including (but not in any manner thereby delimiting), the supervision of tidelands, submerged lands, salt marsh and tidelands, whether filled or unfilled, all activities concerning oil and gas and other minerals contained in any such lands, and including school lands, lieu lands and swamp and overflowed lands, shall be administered by the State Lands Commission by and through the Executive Officer.'"

Upon a motion by Mr. Riley and seconded by Mr. Hatfield, the proposed resolution was unanimously adopted.

Upon motion of Mr. Hatfield and seconded by Mr. Riley, a resolution was adopted, as follows:

"That no officer or employee of the Division of State Lands shall travel on business of the State without prior written approval of the Executive Officer."

Upon motion of Mr. Hatfield, seconded by Mr. Riley, and unanimously carried, a resolution was adopted as follows:

"That the Chief of the Division of State Lands shall certify that every agreement for easement at Huntington Beach and every contract or other document which he has executed since he has been the Chief is complete in itself and that there are outstanding no amendments, modifications or additions of any kind whatsoever with respect to any such agreements, contracts or documents.

"That the Executive Officer is hereby directed to supervise personnel, and the Executive Officer shall advise this Commission of actions taken in relation to personnel."

The Executive Officer then reported to the Commission receipt of proposed budget for the fiscal year 1938-39, a copy of which was furnished to Mr. Hatfield, and that it would be desirable to enter into a contract with the Department of Finance for accounting, bookkeeping and personnel services, and to make a request for an audit of the Division of State Lands by the Department of Finance. The Chairman advised that an audit was already under way and the Commission directed the Executive Officer to go forward with the proposals just made.

Tracy L. Atherton, Engineer of the Division, made a report to the Commission respecting tide and submerged lands oil and gas structure west of 23rd Street at Huntington Beach. Mr. Hatfield requested the Engineer to prepare a complete report in writing with respect to any drainage from such area at Huntington Beach now taking place, of oil and gas through wells on privately owned lands and to furnish at the next meeting engineering recommendations for offsetting such drainage.

The Executive Officer stated that there had been filed with the Commission application of the board of Supervisors, County of Ventura, and Oxnard Harbor District, for permits to construct jetties and for an easement in connection with proposed harbor entrance at Hueneme. The Executive Officer was directed to furnish the Commission with a recommendation at the next meeting covering both legal and engineering aspects of the application.

On motion of Mr. Hatfield and seconded by Mr. Riley, and unanimously carried, it was determined to hold the next meeting of the Commission in the Department of Finance in the State Building, Los Angeles, June 25, 1938, at 9:30 a.m.

There being no further business to come before the Commission, the meeting was adjourned.