

MINUTE ITEM

38. INDEX OF LANDS UNDER THE JURISDICTION OF THE UNITED STATES, PURSUANT TO SECTION 127, GOVERNMENT CODE - W.O. 2934.1.

Following presentation of Calendar Item 48 attached, Commissioner Carr reviewed the problem which the Department of Finance has in regard to classifying and indexing surplus lands for disposition. He suggested that any system of indexing which is set up for the State Land Commission should be compatible with the State's over-all land-indexing program.

UPON MOTION DULY MADE AND UNANIMOUSLY CARRIED, THE FOLLOWING RESOLUTION WAS ADOPTED:

THE EXECUTIVE OFFICER IS AUTHORIZED TO AWARD AND EXECUTE A CONTRACT TO REMINGTON RAND, LOS ANGELES, PROVIDING FOR THE RENDERING OF RESEARCH AND SYSTEMS SERVICES. SAID SERVICES ARE TO BE RENDERED IN CONNECTION WITH THE ESTABLISHMENT, IN THE OFFICES OF THE STATE LANDS DIVISION, OF AN INDEX OF LANDS LOCATED IN CALIFORNIA AND UNDER THE JURISDICTION OF THE UNITED STATES. SAID CONTRACT SHALL BE FORMULATED ON AND PROVIDE FOR:

1. SERVICES AS SET FORTH IN THE COMPANY'S PROPOSAL, DATED APRIL 8, 1960, AND
2. PROVISIONS RELATING TO THE CONTRACTING OF SERVICES AS RECITED IN "INDEX OF LANDS IN CALIFORNIA UNDER UNITED STATES POLITICAL JURISDICTION".

THE MAXIMUM AMOUNT TO BE EXPENDED UNDER SUCH AGREEMENT SHALL NOT EXCEED \$27,000., PAYABLE FROM APPROPRIATION-SUPPORT, STATE LANDS DIVISION, ITEM NO. 129, CHAPTER 1300/59.

Attachment
Calendar Item 48 (2 pages)

CALENDAR ITEM

48.

INDEX OF LANDS UNDER THE JURISDICTION OF THE UNITED STATES, PURSUANT TO SECTION 127, GOVERNMENT CODE - W.O. 2934.1.

Under the provisions of Sections 126 and 127, Government Code, State of California, the State Lands Commission is designated as the State agency to process and to maintain a record of various Federal enclaves and installations located in the State of California, political jurisdiction over which is being, or has been, ceded to the United States.

This calendar item has to do with the duties prescribed under Section 127 of the Code. A separate document titled "Index of Lands in California Under United States Political Jurisdiction" explains the nature and the purposes of a project designed to comply with the provisions of the section, and to secure proposals for performance of the work under contract from firms qualified in the fields of research and business systems.

Requests for proposals were released to Arthur D. Little, Inc., San Francisco, California; Research Associates, West Palos Verdes Estates, California; and Remington Rand, Los Angeles, California.

Responses were received from Research Associates and Remington Rand on April 11, 1960.

Staff review of the proposals submitted indicates the following:

1. **COMPETENCY:** Both firms appear well qualified. Remington Rand has previously set up land index systems for the State Lands Division.
2. **PERSONNEL:** The staffing proposed for performance by both firms appears sound and reasonable. The major differences to be noted are:

Personnel Services To Be Contracted

<u>Firm</u>	<u>Classification</u>	<u>Number of Personnel</u>	<u>Direct Labor Costs Per Day</u>
Research Associates	Principal	1	\$ 150.00
	Senior Analyst	1	100.00
	Junior Analyst	1-3	52.00
Remington Rand	Records (Project) Supervisor	1-3	4 ¹ / ₂ 96
	Assistant Records Supervisor	1-3	40.00

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Research Associates indicates that a Senior and Junior Analyst would be used as the basic working force with administrative direction by the Principals.

Remington Rand proposes that up to 4 crews, composed of 2 Record Supervisors, would be utilized for analyses and research. Administrative direction would be furnished by their regional managers - Business Services Division, Los Angeles and San Francisco.

From the foregoing, the following may be deduced respecting costs of operation:

Contract services furnished by Research Associates will include a direct labor charge for Principal and Senior classes at rates of \$150 and \$100 per day. Alternatively, Remington Rand - while furnishing thoroughly qualified administrative direction - has included the cost of such services in the rates to be charged for direct labor, i.e., Records Supervisors. Thus, it appears that Remington Rand's proposal, eliminating charges for administrative direction, would afford the State services at considerably less cost than those to be furnished by Research Associates.

Both firms were agreeable to "contract conditions" set forth in the request for proposals.

Remington Rand's proposal also offered a "pre-planning analysis at no cost to the State", to be utilized in connection with a pilot project for the purpose of adopting the most economical, expeditious and effective procedure to carry out the entire project.

In summary, it appears that the State's interests will be best served through the use of services by Remington Rand.

IT IS RECOMMENDED THAT THE COMMISSION AUTHORIZE THE EXECUTIVE OFFICER TO AWARD AND EXECUTE A CONTRACT TO REMINGTON RAND, LOS ANGELES, PROVIDING FOR THE RENDERING OF RESEARCH AND SYSTEMS SERVICES. SAID SERVICES ARE TO BE RENDERED IN CONNECTION WITH THE ESTABLISHMENT, IN THE OFFICES OF THE STATE LANDS DIVISION, OF AN INDEX OF LANDS LOCATED IN CALIFORNIA AND UNDER THE JURISDICTION OF THE UNITED STATES. SAID CONTRACT SHALL BE FORMULATED ON AND PROVIDE FOR:

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