

MINUTE ITEM

31. ORGANIZATION AND STAFF - STATE LANDS DIVISION - W.O. 5215, AND MANAGEMENT PROGRAM AND STAFFING - LONG BEACH ADMINISTRATION - CHAPTER 29/1956, 1ST E.S., AND CHAPTER 138/1964, 1ST E.S. - W.O. 2323, W.O. 5200.

Calendar Items 29 and 30 attached were presented as a unit, inasmuch as they are closely related.

Mr. Richard Golden, of the Budgets Division of the Department of Finance, reviewed in detail the report on proposed staffing requirements that had been submitted previously to the members of the Commission. A copy of this proposal is being made a part of these minutes by reference to the official files of the Commission in its Los Angeles office.

The Chairman suggested that the Executive Officer should anticipate needs for additional staff, and call upon the Commissioners for direct help in obtaining necessary budget allotments if and when approval cannot be obtained without such help.

UPON MOTION DULY MADE AND CARRIED, A RESOLUTION WAS ADOPTED APPROVING THE STAFFING REPORT (UNDATED) PREPARED BY MR. RICHARD GOLDEN OF THE DEPARTMENT OF FINANCE, BUDGET DIVISION, IDENTIFIED AS REGISTER NO. 0398 OF MARCH 23, 1965, WITH THE ADDITION OF ONE POSITION OF ADMINISTRATIVE ASSISTANT FOR PLANNING AND RESEARCH, SAID ASSISTANT TO BE RESPONSIBLE TO THE NEW ASSISTANT EXECUTIVE OFFICER, AND ONE POSITION OF SENIOR STENOGRAPHER-CLERK.

UPON MOTION DULY MADE AND UNANIMOUSLY CARRIED, THE "MANAGEMENT PROGRAM AND STAFFING REPORT", DATED MARCH 16, 1965, PREPARED BY DeGOLYER & MacNAUGHTON, CONSULTANTS TO THE STATE LANDS COMMISSION, WAS ACCEPTED AS TO INITIAL STAFFING RECOMMENDATIONS.

Commissioner Cranston, in considering the DeGolyer & MacNaughton report, stated that, inasmuch as he had received a copy of the recommendations only late the previous afternoon, he had not had an opportunity to make a detailed analysis thereof, and therefore wanted to reserve comment about the suggestion in the report that most of the additional large staff being proposed should be kept throughout the life of the field; i.e., the full thirty-five years.

Commissioner Champion commented on the difficult recruitment problem that would be involved, and asked that the Legislature be requested to make the money available for the positions also available to hire consultants in lieu of civil service employees, if necessary.

Attachments

- Supplemental Calendar Item 29 (1 page)
- Supplemental Calendar Item 30 (1 page)

The following reports are made a part of the official file copy of these minutes by reference to the Los Angeles office files of the Commission:

- (1) Staffing Report (undated) prepared by Richard Golden of the Department of Finance, Budget Division, Reg. No. 0398 of March 23, 1965 (19 pages).
- (2) Management Program and Staffing Report prepared by DeGolyer & MacNaughton, Consultants to the State Lands Commission, dated 3/16/65 (67 pages).

SUPPLEMENTAL CALENDAR ITEM

29.

ORGANIZATION AND STAFF - STATE LANDS DIVISION - W.O. 5215.

On July 28, 1964 (Minute Page 10,314), the Commission adopted the following resolution:

"THE EXECUTIVE OFFICER IS DIRECTED TO REQUEST THE DEPARTMENT OF FINANCE AND THE DEPARTMENT OF GENERAL SERVICES TO INITIATE A STUDY OF THE STATE LANDS DIVISION, WHICH STUDY WILL (A) REVIEW THE PRESENT ORGANIZATION AND STAFF OF THE DIVISION AND (B) DEVELOP A PLAN TO PROVIDE FOR AN ORGANIZATIONAL STRUCTURE AND STAFFING IN CONFORMANCE WITH CURRENT AND NEAR FUTURE GROWTH REQUIREMENTS."

Pursuant to this request, the Director of Finance directed that the required studies be undertaken by the Department of Finance. The result of these studies and recommendations for implementation of an organizational structure and staffing in conformance with current and near future growth requirements will be reported by the Director and a representative of the Department.

SUPPLEMENTAL CALENDAR ITEM

30.

MANAGEMENT PROGRAM AND STAFFING - LONG BEACH ADMINISTRATION -  
CHAPTER 29/1956, 1ST E.S., AND CHAPTER 138/1964, 1ST E.S. -  
W.O. 2323, W.O. 5200.

The report and recommendations by consultants, DeGolyer and MacNaughton, on a management program and staffing required for effective discharge of Commission responsibilities in the Long Beach tidelands pursuant to Chapter 29/1956, 1st E.S., and Chapter 138/1964, 1st E.S., has been transmitted to the Commission for consideration.

Budget recommendations for implementation of the required program will be reported by the Director of Finance and a representative of the Department.