

## 58. PROPOSED BUDGET, STATE LANDS DIVISION, 1968-69 FISCAL YEAR.

After consideration of Calendar Item 55 attached, and upon motion duly made and unanimously carried, the following resolution was adopted:

## THE COMMISSION:

1. APPROVES THE PROPOSED BUDGET OF THE STATE LANDS DIVISION FOR FISCAL YEAR 1968-69, IN THE TOTAL AMOUNT OF \$1,996,516, AS DETAILED IN EXHIBIT "A" INCLUDING THE ESTABLISHMENT OF THE POSITIONS AND THE INCREASED OPERATING EXPENSE LEVELS DETAILED ABOVE.
2. AUTHORIZES THE EXECUTIVE OFFICER TO FORWARD THE BUDGET APPROVED TO THE DEPARTMENT OF FINANCE FOR INCLUSION IN THE GOVERNOR'S BUDGET.

Attachment

Calendar Item 55 (8 pages)

55.

## PROPOSED BUDGET, STATE LANDS DIVISION, 1968-69 FISCAL YEAR.

The State Lands Division has reviewed existing workload backlogs and known and estimated workload problems anticipated to occur in the 1968-69 fiscal year. As a result of this review, the Division requests the State Lands Commission to approve the submission of a total support budget amounting to \$1,996,516 as summarized in Exhibit "A". This request includes the addition of 20.7 positions to the Division staff and an increase of \$273,250 in operating expense requirements over the past year.

SUMMARY OF POSITION REQUESTSADMINISTRATIONNO. OF POSITIONS

## CADASTRAL ENGINEERING UNIT - SOUTH

Land Surveyor	1
Civil Engineering Technician II	1
Civil Engineering Technician I	1
Delineators	2

## CADASTRAL ENGINEERING UNIT - NORTH

Land Surveyor	1
Civil Engineering Technician I	3
Delineators	2

## CADASTRAL ENGINEERING UNIT - OFFSHORE BOUNDARY

Boundary Determination Officer	1
Civil Engineering Associate	1
Intermediate Typist-Clerk	1

## LAND INFORMATION UNIT

Assistant Title Officer	1
Land Title Searchers	2
Intermediate Stenographer	1

## LEGAL

Associate Counsel	1
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## SYSTEMS AND MANAGEMENT ANALYSIS

Key punch Operator	1
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LONG BEACH OPERATIONSOPERATIONS

Temporary Help	0.7
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TOTAL

20.7

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SUMMARY OF OPERATING EXPENSE REQUESTS

Contract Services - ADP	\$ 4,000
Preservation of Land Records	7,250
Title Research & Field Investigations	12,000
Hazard Reduction - State Lands	50,000
Oil Slick Investigation	50,000
Contract with U. S. Department of Interior	<u>150,000</u>
	\$273,250

CADASTRAL ENGINEERING UNIT - SOUTH

Five additional positions are requested for the Los Angeles office of this unit. Three technical positions and two delineators comprise this request.

The three technical positions would have primary responsibility for determining the boundary claims of the State to State-owned lands along the 250-mile length of the Colorado River.

At present the Division has about 35 requests for boundary line determinations from private landowners in the area. An increasing volume of new requests has been noted recently and is expected to continue for some time.

Initial reconnaissance indicates that with development increasing in the area and boundary line uncertainties, trespasses on State-owned lands are becoming more frequent. Prompt action in bringing these developments under lease, resulting in increased revenue, is dependent on staff capability to determine precise boundaries. The three positions requested would begin work on boundary claims in the Cibola and Palos Verdes valleys.

Unless this staff is provided, little, if any, time will be available to meet the workload requirements in the Colorado River area since present staff will be working on boundary claim and mapping projects involved in producing record maps for the San Diego Unified Port District, the City of Needles, and the Metropolitan Water District grants. Deadlines for mapping these grants are set by statute.

In addition, existing staff of the unit is experiencing an increase in the number of public works requests initiated in the Malibu Beach area. Liaison has been established with Los Angeles County whereby the Division is notified of construction permits applied for and can determine therefrom whether any of the intended projects would constitute trespasses on State-owned lands before a permit is issued by the County. Obviously such a procedure is of great assistance to the Division but the County must be assured of timely review and comment by the Division if the procedure is to be feasible. There are 1,000 owners of property in the Malibu area with about 400 parcels already improved.

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Also the present staff must meet the requirements of the Office of the Attorney General in preparing for court actions filed against the State of California. The Land Transactions Unit also requires boundary determinations in order to arrive at fair rental rates for lease applicants.

The two delineators are needed to produce ink and linen tracings from penciled tracings or hard copies as are required for official recordation.

CADASTRAL ENGINEERING UNIT - NORTH

Six additional positions, consisting of four technical and two delineating positions, are requested for the Sacramento office based on existing backlog and increasing workload.

The existing staff of this unit are a supervisor and three working level civil engineering technicians. The proposed four technical positions would consist of one land surveyor, who would handle the more difficult boundary determinations and assist the supervisor in scheduling required field survey crew activities, and three beginning level civil engineering technician positions to provide back-up services to the working level positions.

Two of the three new teams, each consisting of two technicians (a working level and a beginning level position), would apply full time effort to the completion of boundary determinations around the 110-mile perimeter of Clear Lake. The completion of this project will require the production of 150 linen map sheets for recording the State's claim to its boundary. Until this is done, extensive trespasses on State-owned property in the area will continue unabated, increasing the likelihood of possible adverse possession cases against the State. Thus the State could lose potential lease revenue as well as suffer a loss of the basic asset.

The other remaining two-man crew would concentrate on doing the necessary engineering research on 52 active boundary survey and determination studies, 152 active projects in various stages of litigation, and work on five other major areas in Northern California where trespass problems are most severe in terms of the size and dollar value of the improvements in trespass.

In addition, the Division receives about 240 new lease applications per year which require varying amounts of engineering study.

Legislative grants at Moss Landing, Antioch, and San Rafael must be monumented, mapped, and recorded as well as a number of special studies being occasioned by virtue of an adverse court ruling in the Kent Fence case. This last item alone will require significant time of both the field and office crews.

CADASTRAL ENGINEERING UNIT - OFFSHORE BOUNDARY

Three additional positions are requested to determine the boundary of the 1500 miles of coastline. In January, 1966, the U. S. Supreme Court issued a decree generally upholding the claims of the United States. The decree took the form of laying down general criteria for the boundary determination. It was left to the State and the Federal government to work out the actual physical location of the boundary, and the Court reserved jurisdiction in

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case of further disagreement. Now the Federal government has declared its intention to lease out significant parcels of its Outer Continental Shelf Lands for oil development activities. In order to protect the State's interest it is imperative that the actual physical location of the boundary line be set out as soon as possible. With the requested positions it will still take about five years to complete the entire project.

#### LAND INFORMATION UNIT

Four additional positions are being requested for this unit which is responsible for the establishment of a central record library for the Division. This function envisions pulling together all of the known sources of material having a bearing on boundary claim determinations and making it readily accessible to the researcher.

As a natural adjunct to this function, this unit is charged with responsibility for providing title information necessary along with legal and engineering analysis in making a claim of State land ownership interest.

The information handled ranges from investigating and answering over 200 miscellaneous minor title inquiries per year to compiling and indexing into the Public Lands Information System other related data, such as current pending litigation (160 new cases per year) and title determinations for the Attorney General (200 cases per year).

There is a current indexing backlog of 830 litigation cases which must be abstracted and indexed into the Public Land Information System in addition to the normal workload increases.

It is estimated that the Assistant Title Officer position will handle 100 cases per year as well as the abstraction of the existing backlog of records for entry into the Public Land Information System. The two Land Title Searchers will each handle 100 searches per year as well as process miscellaneous inquiries. The clerical position will handle the additional paper work created by the three additional positions and also provide clerical services to the recently established positions of Manager, State Lands Program and Granted Land Representative.

#### LEGAL

An Associate Counsel position is being requested as an administrative adjustment. These services were budgeted as contract services with the Attorney General's office in the 1966-67 and 1967-68 fiscal year budgets. It has been determined that service can be best rendered by an attorney on our staff. This request does not envision any increased expenditure requirement but only seeks to accomplish the budgeted purpose in a more economical and efficient manner.

#### SYSTEMS AND MANAGEMENT ANALYSIS

A Key punch Operator position is being requested to key punch data to implement the management information systems being developed in connection with mineral extraction and land ownership. The backlog of oil and gas production records will require one man-year to key punch. Without the provision of information

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in a timely manner, management is often unable to take remedial action when required. Thus unanticipated reductions in royalty revenues can occur. Basic information is made available which, when processed quickly in the proper format, can provide an invaluable asset to the manager.

#### LONG BEACH OPERATIONS

Temporary help funds in the amount of \$3,600 (comprising 0.7 position) are requested to maintain the necessary continuity of data compilation during vacations of the regular staff.

#### OPERATING EXPENSE INCREASES (OTHER THAN PRICE AND SALARY ADJUSTMENTS)

##### CONTRACT SERVICES - ADP

\$4,000 additional is proposed to supply back-up to the increased capabilities requested for the Cadastral Engineering Unit. Also more outside machine time will be required to run new computer programs being developed. Once the feasibility of these new programs is proved, reduced expenditures per unit of work performed are anticipated.

##### PRESERVATION OF LAND RECORDS

\$2,250 additional is proposed in 1968-69 for equipment rental and for purchase of film to further implement a current program to microfilm most of the important documents of the Division. Economies will be forthcoming in lowered office space requirements, and better and lower cost protection of records against destruction and deterioration.

An added \$5,000 is proposed in 1968-69 for microfilming existing maps in the Los Angeles Cadastral Engineering office in order to provide copies for the central index in Sacramento. Approximately 7,000 maps are presently involved. Costs of obtaining duplicate maps, shipping and storing them in Sacramento would greatly exceed this expenditure.

##### TITLE RESEARCH & FIELD INVESTIGATIONS

\$10,000 additional is proposed in 1968-69 to obtain title information through contract service where available. Savings will accrue through reduced staff time on search, staff travel, and outside reproduction costs.

\$2,000 additional is proposed in 1968-69 for use of local engineers and surveyors when field survey data is required on short notice and is limited in scope. Services would include photogrammetry.

##### HAZARD REDUCTION - STATE LANDS

\$50,000 is proposed for removal of the most critical underwater hazards called to the attention of the Division. Old abandoned well casings are being uncovered with the progressive erosion of our shoreline. These casings were placed on State land prior to any State control of offshore development programs. Such hazards present a potential danger to the public and are a possible source of tort liability action against the State. Abandoned pier

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pilings also constitute like hazards.

**OIL SLICK INVESTIGATION**

\$50,000 is proposed to provide for a contracted study for the development of laboratory techniques to assure identification of the source of petroleum products involved in tideland oil slicks. The development of this technique will assist in determining the responsible party in oil slicks appearing off the California coast. Contract provisions requiring dispersal and clean-up can only be enforced if the responsible party can be determined.

**CONTRACT WITH U. S. DEPARTMENT OF INTERIOR**

The \$150,000 is requested for contracting with the U. S. Department of the Interior, Bureau of Land Management, for the resetting of missing section corners in California along the Colorado River, and the California share of the cost of establishing horizontal control on both sides of the Colorado River. This work must be performed to permit proper survey control and to assist with the multitude of boundary problems requiring State Lands Division action.

**IT IS RECOMMENDED THAT THE COMMISSION:**

1. APPROVE THE PROPOSED BUDGET OF THE STATE LANDS DIVISION FOR FISCAL YEAR 1968-69, IN THE TOTAL AMOUNT OF \$1,996,516, AS DETAILED IN EXHIBIT "A" INCLUDING THE ESTABLISHMENT OF THE POSITIONS AND THE INCREASED OPERATING EXPENSE LEVELS DETAILED ABOVE.
2. AUTHORIZE THE EXECUTIVE OFFICER TO FORWARD THE BUDGET APPROVED TO THE DEPARTMENT OF FINANCE FOR INCLUSION IN THE GOVERNOR'S BUDGET.

Attachment: Exhibit "A"

EXHIBIT "A"

Summary of Budget Proposals Submitted  
for 1968-69 Fiscal Year

	<u>Number of Positions</u>	<u>Budget Need</u>
<u>ADMINISTRATION</u>		
Personal Services		
Authorized Position	128.4	\$1,254,002
Administrative Adjustment	1.0	16,860
Proposed New Positions	19.0	147,576
Estimated Salary Savings	-4.9	-54,889
Staff Benefits and Workmen's Compensation	-	<u>141,488</u>
Totals, Personal Services	143.5	\$1,505,037
Operating Expenses		
General Expense		\$ 47,751
Communications		24,572
Travel--in-State		92,055
Travel--out-of-State		3,150
Rent-Building Space		64,709
Administrative Procedure Services		3,000
Data Processing Expense		27,000
Data Processing Contract Services		8,000
Specialized Training		1,799
Renovation of Land Plats		12,600
Preservation of Land Records		9,850
Special Repairs and Maintenance		
Renovation of Interior Lighting--		
Huntington Beach Office		334
Recurring Maintenance-Structures and Grounds		1,498
Title Research and Field Investigation		12,000
Attorney General's Services		54,800
Hazard Reduction--State Lands		50,000
Oil Slick Investigation		50,000
Contract with U. S. Department of Interior		<u>150,000</u>
Totals, Operating Expenses		613,118
Equipment		38,071
Reimbursements		
Long Beach Operations:		
Administrative Overhead		\$ -144,592
Land Appraisals, Surveying and Other Services		- 15,000
Geophysical Inspection Services		- 20,000
School Land Appraisals		<u>- 20,000</u>
Totals, Reimbursements		<u>- 199,592</u>
Totals, Administration		\$1,956,597

EXHIBIT "A" (CONTD.)

<u>LONG BEACH OPERATIONS</u>	<u>Number of Positions</u>	<u>Budget Need</u>
Personal Services		
Authorized Positions	45.0	\$ 549,014
Proposed New Positions	0.7	3,600
Estimated Salary Savings	-1.0	-21,456
Staff Benefits and Workmen's Compensation	<u>-</u>	<u>54,183</u>
Totals, Personal Services	44.7	\$ 585,341
Operating Expenses		
General Expense		\$ 14,155
Communications		6,624
Travel--in-State		6,841
Rent-Building Space		35,077
Data Processing Expense		12,000
Specialized Training		1,200
Consulting Services		15,000
Attorney General's Services		25,200
Auditor General's Services		40,000
Audit Services, Department of Finance		<u>7,000</u>
Totals, Operating Expenses		163,097
Equipment		4,750
Reimbursements-Long Beach Operations		<u>- 713,269</u>
Totals, Long Beach Operations		\$ 39,919
 TOTAL EXPENDITURES	 <u>188.2</u>	 <u>\$1,996,516</u>