

MINUTE ITEM

This Calendar Item No. 27
was approved as Minute Item
No. 27 by the State Lands
Commission by a vote of 3
to 0 at its 5/26/77
meeting.

CALENDAR ITEM

27.

5/77
W 20975
WWK

APPROVAL OF SERVICE CONTRACT
FOR FISCAL YEAR 1977-78

PURPOSE: A service contract with Atlas Blueprint Co., Inc. to provide services for reproduction of drawings and related materials for the Sacramento Office of the State Lands Division. Proposals for reproduction services have been advertised and an analysis of bids received shows that Atlas Blueprint Co., Inc. is the lowest acceptable bidder.

CONTRACT TERMS: Period: July 1, 1977 through June 30, 1978.

COSTS: Total allowable costs for services to be rendered not to exceed \$20,000.

SUMMARY: Proposal to provide reproduction services for the Sacramento Office of the State Lands Division was distributed to ten contractors in the Sacramento area. This proposal resulted in the submission of 3 bids, the results of which are summarized below.

Based upon the estimated maximum needs of the Division, the total cost for each of the bidders was calculated to be as follows:

Atlas Blueprint Co., Inc.	\$27,285.00
Brownie's Blueprint Co., Inc.	\$34,240.00
Winslows Engineering Graphics	\$29,020.00

The total costs expected to be incurred by this contract are based on a projection of the square footage to be used in the 1976-77 Fiscal Year for each of the various items required for Fiscal Year 1977-78. On this basis a contract has been prepared for \$20,000. The needs for services will be evaluated as the year progresses.

All bidders are deemed to be both capable and reliable; hence it is recommended that award be made to the low bidder, Atlas Blueprint Co., Inc., for an amount not to exceed \$20,000 during the Fiscal Year 1977-78.

CALENDAR ITEM NO. 27 (CONTD)

IT IS RECOMMENDED THAT THE COMMISSION AUTHORIZE THE EXECUTION OF A CONTRACT WITH ATLAS BLUEPRINT CO., INC. TO PROVIDE REPRODUCTION SERVICES AT A COST NOT TO EXCEED \$20,000.