

MINUTE ITEM

38

03/28/85
C 8458
Ferniño

REQUEST FOR AUTHORITY TO
AUGMENT FUNDING FOR
TRAINING CONSULTANT

Calendar Item 38, attached, was pulled from the agenda prior to the meeting.

Attachment: Calendar Item 38.

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REQUEST FOR AUTHORITY TO
AUGMENT FUNDING FOR
TRAINING CONSULTANT

At its meeting of December 20, 1984, Item 23, the Commission delegated to the Executive Officer authority to solicit a request for proposals and to execute a contract to hire a private consultant to conduct communication training for top level management.

Staff has completed its evaluation of the eight proposals received. The cost of the successful proposal is \$22,500. This amount exceeds the original delegation of \$15,000. However, based on the proposals received, it is fair and competitively priced for a training effort of this type. This training will be performed in the next fiscal year when funding will be available.

IT IS RECOMMENDED THAT THE COMMISSION:

1. DELEGATE TO THE EXECUTIVE OFFICER OR HER DESIGNEE AUTHORITY TO EXECUTE AN AGREEMENT WITH THE SUCCESSFUL PROPOSER FOR A "NOT TO EXCEED" COST OF \$22,500.

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