MINUTE ITEM
This Calendar Item No. C93 was approved as Minute Item No. 93 by the California State Lands Commission by a vote of 3 to 0 at its 4-24-01 meeting.

CALENDAR ITEM
C93

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04/24/01
C2001-001, C2001-002, C2001-003, C2001-004, C2001-005
D. Brown, A. Cueva

REQUESTS DELEGATION OF AUTHORITY FOR EXECUTIVE OFFICER TO SOLICIT BIDS, AWARD AND EXECUTE AGREEMENTS FOR BUDGET FISCAL YEAR 2001-2002

PARTY:

California State Lands Commission
100 Howe Avenue, Suite 100 South
Sacramento, CA 95825

PROPOSED ACTIVITY:

The Executive Officer requests delegation of authority to solicit bids, award and execute agreements for fiscal year 2001-2002 for the following service contracts:

1. Department of Justice — Contract No. C2001-001
   Interagency Agreement with the Department of Justice to provide the Commission legal consultative and investigative services to protect the State's interest under Chapter 29, Statues of 1956 1st E.S., Chapter 138 Statutes of 1964 1st E.S., the Alamitos Bay litigation.

2. County Assessor's Records — Contract No. C2001-002
   Solicit for a Contractor that will provide on-line access through an Internet connection to a real property search database of current county tax assessor's plat maps and ownership records for all 58 counties of California.

   The Commission has jurisdiction and management over the State's navigable and tidal waterways as well as certain lands granted to the State of California by the federal government under various Act of Congress. Public and private entities may apply to the Commission for leases or permits on State lands for a variety of purposes. Land Management Division routinely conducts title research, boundary determination, appraisals, and leasing as part of the management of lands under its jurisdiction.

3. Teale Data Center — Contract No. C2001-003
   Interagency Agreement with Teale Data Center to provide the Commission telecommunications, local area network and system development services, equipment, software, and support.

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4. Board of Equalization — Contract No. C2001-004
Interagency Agreement with the Board of Equalization (BOE) to provide the Commission staff services for the collection of fee specified in Ballast Water Management Act, Chapter 849, Statutes of 1999. The Act specifies certain fee collection duties be performed by the BOE. The funding for these activities have been placed in the Commission's budget by the Department of Finance. An Interagency Agreement will be required between the agencies for this purpose.

5. Reproduction Services — Contract No. C2000-005
Solicit for a Contractor that will provide specialty reproduction services such as photographics reproduction of maps, drawings; lamination and grommets; scanning; 35 mm slide production from disk; large plotting from disk; ozalid reproduction; color copying; writing CDs; electronic file conversions; and electronic file copying.

The services requested are highly specialized.

Necessary bids shall be conducted consistent with procedures as specified in the State Administrative Manual and Public Contract Code. All bids proposals and evaluation sheets will be available for public inspection at the Commission's Sacramento office in accordance with Public Contract Code requirements.

Interagency Agreement shall be consistent with procedures as specified in the State Administrative Manual and State Contract Manual.

STATUTORY AND OTHER REFERENCES:

A. Public Resources Code Section 6106 (Delegation to execute written instruments)
B. Public Contract Code Section 10335 et. seq. (Contracts for Services)
C. Public Contract Code Section10355 et. seq. (Consulting Services Contracts)
D. State Administrative Manual Section 1200
E. State Contract Manual (rev 01/01)
F. Public Resources Code Section 8613 (b)
G. Public Resources Code Section 71215 (c) (Applies to BOE for Ballast Water Fee Collection)

IT IS RECOMMENDED THAT THE COMMISSION:

1. FIND THAT THIS ACTIVITY IS EXEMPT FROM THE REQUIREMENTS OF THE CEQA PURSUANT TO 14 CAL CODE REGS. 10561 BECAUSE THIS ACTIVITY IS NOT A PROJECT AS DEFINED BY PUBLIC RESOURCES CODE SECTION 21065 AND 14 CAL. CODE REGS. 15378.

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2. AUTHORIZE THE EXECUTIVE OFFICER OR HIS DESIGNEE TO SOLICIT BIDS AND PROPOSALS, AWARD AND EXECUTE CONTRACTS WITH THE QUALIFIED BIDDERS IN ACCORDANCE WITH COMPETITIVE BIDDING REQUIREMENTS OF THE PUBLIC CONTRACTS CODE AND CURRENT STATE POLICIES AND PROCEDURES.

3. AUTHORIZE THE EXECUTIVE OFFICER OR DISIGNEE TO EXECUTE INTERAGENCY AGREEMENTS IN ACCORDANCE WITH CURRENT STATE POLICIES AND PROCEDURES.