MINUTE ITEM
This Calendar Item No. C58 was approved as Minute Item No. 58 by the California State Lands Commission by a vote of 3 to 0 at its 6-18-02 meeting.

# CALENDAR ITEM
# C58

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Statewide

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K. Vardas, D. Brown, A. Cueva

## REQUEST DELEGATION FOR EXECUTIVE OFFICER TO SOLICIT BIDS, AWARD AND EXECUTE AGREEMENT FOR THE PROCUREMENT OF INFORMATION TECHNOLOGY CONSULTING SERVICES

**PARTY:**

California State Lands Commission
100 Howe Avenue, Siute 100 South
Sacramento, CA 95825-8202

**BACKGROUND:**

During the June 14, 1999 CSLC meeting, the Commissioners directed staff to ensure that offshore and associated onshore facilities are maintained and operated in the best possible manner to prevent environmental pollution. The CSLC immediately implemented a "zero tolerance" policy.

An Oil Production Facility Safety Audit Program within the California State Lands Commission (CSLC), Mineral Resources Management Division (MRMD) was established in the 2000-2001 fiscal year to conduct comprehensive engineering safety audits of oil and gas producing facilities impacting State tidelands. Industry standards recommend that a comprehensive audit of oil and gas platforms should be conducted every three to five years to ensure safe operations. MRMD has completed audits at three oil and gas facilities. The results have confirmed the urgent need to continue comprehensive safety audits to ensure the operational and environmental safety of oil and gas production facilities within the State's jurisdiction.

The objective of the audit/inspection program is to prevent the occurrence of, or minimize the consequences of, an oil spill into marine waters or toxic gas releases that could jeopardize adjacent populations. Should such an event occur, it could have a tremendous impact on public health and safety, cause

significant environmental damage, and impact the State's energy production capabilities.

**PROPOSED ACTIVITY:**

Staff have completed and submitted a Feasibility Study Report to the Department of Information Technology and Department of Finance to develop a relational database to facilitate the Facilities Safety Audit program. The focus of the database development effort is to expand the useable information resulting from inspections and audits of oil production facilities on or adjacent to State tidelands (platforms, onshore processing and storage). A high volume of records to document deficiencies and track remediation will be produced and must be accessible to manage issues relative to these State lands.

The database project will also enable staff to streamline and better coordinate the data entry and reporting results of current and future safety audits as well as better coordinate this information with inspection program data. It will provide the key performance indicators that demonstrate the impact of all the safety and environmental programs. The resulting structure of this project will significantly improve resource time expended on data entry and reporting. It will strengthen the relationships between the Safety Audit and Inspection Programs providing better safety performance information for the CSLC. Finally, it will have the flexibility to accommodate additional programs and informational needs as required.

Upon final approval by the control agencies of the Feasibility Study Report, staff will solicit bids for database services. The bids shall be conducted consistent with procedures as specified in the State Administrative Manual and Public Contract Code. All bid proposals and evaluation sheets will be available for public inspection at the Commission's Sacramento office in accordance with Public Contract Code requirements.

**STATUTORY AND OTHER REFERENCES:**

A. Public Resources Code Section 6106 (Delegation to execute written instruments)
B. Public Contract Code Section 10335 et. seq. (Contracts for Services)
C. Public Contract Code Section 10355 et. seq. (Consulting Services)
D. State Contracts Manual Section 1200 (Contracts)

**IT IS RECOMMENDED THAT THE COMMISSION:**

1. FIND THAT THESE ACTIVITIES ARE EXEMPT FROM THE REQUIREMENTS OF CEQA PURSUANT TO 14 CAL CODE REGS. 15060(c)(3) BECAUSE THESE ACTIVITIES ARE NOT PROJECTS AS DEFINED BY PUBLIC RESOURCES CODE SECTION 21065 AND 14 CAL CODE REGS. 15378.

2. AUTHORIZE THE EXECUTIVE OFFCER OR HIS DESIGNEE TO SOLICIT BIDS, AWARD AND EXECUTE CONTRACT IN ACCORDANCE WITH STATE POLICIES AND PROCEDURES.